




MEMORANDUM

To: Town Board

From: Sabrina D. Charney-Hull, AICP, Director of Planning 

Date: August 10, 2015

Re: Comprehensive Plan Steering Committee Meeting – August 4, 2015

The Comprehensive Plan Steering Committee (CPSC) met on Tuesday, August 4th, 2015 from 5:00 to 6:45pm. Pace Land Use Law Center (Pace) began the meeting by giving an update on the hamlet studies. Since the CPSC last met, the Millwood Revitalization Study (MRS) has achieved parity with the Chappaqua Revitalization Study (CRS) in terms of breadth and subject matter. A polished draft ready for review by the CPSC will be sent to committee members by the beginning of next week and put up on the Town's website. *[Note: Since the 8/4 Meeting data discrepancies were found by Town staff which had delayed the release of this document]* Pace has also commenced work on the second deliverable of the CRS: the development of revitalization strategies. These strategies include assessing what infill development is possible in the Chappaqua hamlet under existing conditions (e.g. current zoning, environmental limitations, etc). Through the production of the Base Studies, the County determined that in Chappaqua under current conditions, no further development is possible. Kevin is looking into this conclusion and performing his own analyses to confirm it as well as investigate what would need to be done to address infill properties. The revitalization strategies will also include non-physical policy changes that should and could be made to revitalize the hamlet and allow beneficial development that improves community health and strengthens the economic conditions of the Town. The third deliverable, implementation steps, will be produced after the revitalization strategies have been determined.

On Monday, August 31st, the CPSC and Town staff will meet with Pace at Pace's White Plains campus for an all day workshop. The purpose of the workshop will be to discuss the Implementation Strategies that Pace is developing according to the Goals and Objectives that were produced over the last few months as a result of public outreach and CPSC meetings. The workshop will also provide time to discuss the hamlet studies, the CRS revitalization strategies, future public outreach efforts (including a webinar that has been scheduled to happen in early September) and the survey. Deliverables that contain all of the above mentioned topics will be distributed to CPSC members and Town staff prior to the workshop.

It was suggested that the survey be utilized to glean feedback on the revitalization strategies put forth in the hamlet studies, as well as feedback on general Implementation Strategies. It was also suggested that as part of public outreach efforts, smaller, more informal coffees could be held in order to educate residents about hot button issues such as affordable housing and commercial development. This would enable residents to offer feedback on the Comprehensive Plan from a more informed standpoint.

The CPSC will meet next for the August 31st workshop.

SCH/sl

cc: Jill Simon-Shapiro, Town Administrator
Carolina Bruschi, Secretary to the Town Administrator
Comprehensive Plan Steering Committee
Samantha Leroy, Assistant Planner
T. Zezula/K. Dwarka, Pace Land Use Law Center