



# TOWN OF NEW CASTLE

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## NEW YORK STATE RETIREMENT SYSTEM

*Please check one of the following 3 options*

**If you are enrolled in any NYS Retirement System**  
**NOT OPTIONAL**

\_\_\_\_\_ I am currently enrolled with the New York State Retirement System Retirement# \_\_\_\_\_ Therefore, you must complete the Registration form RS 5420 so that Payroll can report your earnings to the Retirement System.

*(As per New York State and Local Retirement System guidelines – Oct. 2012)*

*“Members must be reported to us for their public employment, including work with more than one participating employer. Even if a member only works part-time, if he or she is already a member of the Retirement System, each participating employer is required to report salary and service information to us.”*

**OPTIONAL**

\_\_\_\_\_ I understand that it is not mandatory for me to join the employees’ Retirement System until I am appointed to a full time position with the Town of New Castle. I certify that I have been offered the opportunity to join and have declined.

\_\_\_\_\_ I would like to enroll in the New York State Retirement System. I need to complete a Membership Registration form RS 5420, and submit it to the Administration Office.

\_\_\_\_\_  
**Print Employee Name**

\_\_\_\_\_  
**Employee Signature**

\_\_\_\_\_  
**Date**