NON-RESIDENT, 2018 – 2019
PARKING REGISTRATION

TOWN OF NEW CASTLE
200 SOUTH GREELEY AVENUE CHAPPAQUA, NY 10514 (914) 238-4772
APPLICATION FOR PARKING REGISTRATION

PLEASE PRINT

LAST NAME	FIRST NAME	
ADDRESS: HOUSE # & STREET	CITY	ZIP
EMAIL ADDRESS		
HOME PHONE	BUSINESS PHONE ( )	
PLATE NO.	PLATE NO.	
PLATE NO.		

FOR OFFICIAL USE ONLY

PERMIT NO. _______________

☐ CASH _________________

☐ CHECK _________________

☐ CREDIT CARD ___________

BY ______________________

DATE ____________________

Completed Applications
Must be received in this office by **Monday, May 21st.**

Lottery will be held **Friday, May 25th**

PARKING RULES:

1. Parking privileges are extended only to those vehicles listed – changes in plate number must be made by producing a copy of the registration for the new plate.
2. Purchasing a parking permit does not guarantee a parking spot
3. Misuse of the parking privileges or misrepresentation on this application will result in revocation and loss of fee

Affidavit: The undersigned hereby affirms under the penalties of perjury that I reside at and occupy the above residential property and that I am the owner or authorized operator of the vehicles listed herein. Applicant also agrees to be responsible for payment of any New Castle parking tickets issued to the plates listed above.

____ ____________
MUST BE APPLICANT'S SIGNATURE DATE

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INSTRUCTIONS – PLEASE ENCLOSE WITH APPLICATION

✓ Copies of registrations for up to **three** cars with your **Current Address**

✓ Copy of your drivers' license with your **Current Address**

✓ Check payable to **"New Castle Town Clerk".** Payments by credit card are only accepted in the office, not over the phone.

✓ Provide your **telephone number** and **e-mail address** in case of emergency

✓ **If you have a company car that is NOT registered in your name:**
Please provide a **letter of authorization on company letterhead**, your **company ID,** and the **registration** which indicates the license plate number of the car

✓ AN **ORIGINAL SIGNATURE OF THE APPLICANT** IS REQUIRED – no e-mailed or faxed applications

✓ Please note – Parking permits **will not be issued** to individuals with outstanding parking tickets

Non-Resident Parking Fee – $1,300