



## TOWN OF NEW CASTLE

### ADVERTISEMENT AND NOTICE TO BIDDERS

**NOTICE IS HEREBY GIVEN** that sealed bids will be received by the Town Clerk of the Town of New Castle on behalf of the Departments of Parks and Public Works **until 11:00 a.m.** at the prevailing time on **Wednesday, July 20, 2022 for Building Cleaning Services – Bid DPW 2022-06.** Bids submitted after this time will not be opened. Bids will be read out loud shortly thereafter in the Town’s Assembly Room.

A mandatory pre-bid meeting will be scheduled to take place on **Wednesday, July 13, 2022** at 9:00 am, in the Town Hall Assembly Room, 200 South Greeley Avenue, Chappaqua, New York. A walk through of all building areas included in the base bid will take place after the meeting in Town Hall. You may call the DPW at 914-238-3968 if you are interested in attending.

Copies of the Contract Document are on file and may be obtained at the office of the Town Clerk, 200 South Greeley Avenue, Chappaqua, New York 10514, on **Friday, June 24, 2022.** Additionally bid documents are available on the following website: <http://www.bidnetdirect.com/new-york> .

The envelope containing the bid must be sealed, addressed to the Town Clerk at the above address and shall be designated as **“Bid for Building Cleaning Services,”** and show the bidders name.

The right is reserved to reject any or all bids, to re-advertise for new bids or to accept any bid, which is in the best interest of the Town of New Castle.

Non-collusive bidding certifications, and bid bond must be attached to all bids.

BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF NEW CASTLE

Christina Papes, Town Clerk

**June 24, 2022**