

2019-2020

SENIOR RESIDENT METERED PERMIT APPLICATION

TOWN OF NEW CASTLE
200 SOUTH GREELEY AVENUE CHAPPAQUA, NY 10514 (914) 238-4772
APPLICATION FOR PARKING PERMIT

PLEASE PRINT

Form with fields: LAST NAME, FIRST NAME, ADDRESS: HOUSE # & STREET, CITY, ZIP, EMAIL ADDRESS, HOME PHONE, BUSINESS PHONE, 1st PLATE NO., 2nd PLATE NO.

FOR OFFICIAL USE ONLY

PERMIT # 1, PERMIT # 2, CASH, CHECK, CREDIT CARD, BY, Date

ONLY TIMELY, COMPLETE, APPLICATIONS SUBMITTED BY MAY 24TH WILL BE AVAILABLE FOR PICK-UP ON JUNE 10TH

PLEASE NOTE: PERMITS MUST BE PROPERLY DISPLAYED & VISABLE IN VEHICLE

Affidavit: The undersigned hereby affirms under the penalties of perjury that I reside at and occupy the above residential property and that I am the owner or authorized operator of the vehicle listed herein.

MUST BE APPLICANT'S SIGNATURE

DATE

INSTRUCTIONS - PLEASE ENCLOSE WITH APPLICATION

- Copy of vehicle registration with your New Castle Address.
Copy of your drivers' license with your New Castle Address.
To be eligible for a senior resident permit you must be 65 years of age or older at time of registration.
Provide your telephone number and e-mail address in case of emergency.
Check payable to "New Castle Town Clerk".
If you have a company car:
Please provide a letter of authorization on company letterhead, your company ID, and the registration which indicates the license plate number of the car.
THE ORIGINAL SIGNATURE OF THE APPLICANT IS REQUIRED - e-mailed or faxed applications will not be accepted.
Please note - Parking permits will not be issued to individuals with outstanding parking tickets.
To be eligible for a senior resident permit you must be 65 years of age or older at time of registration.
Please include a self-addressed, stamped envelope for each permit you would like mailed.
Fee: \$20.00 annually

Permits are to be used only for the vehicle listed. Changes of plate number may be made by returning the permit with a copy of the new registration and payment of a \$5.00 fee.

PLEASE NOTE: TO REPLACE A LOST PERMIT YOU MUST FOLLOW THE PROCEDURE LISTED BELOW:
1. FILL OUT A DEPOSITION IN THE TOWN CLERK'S OFFICE.
2. BRING TO POLICE DEPARTMENT TO GET A COMPLAINT/ BLOTTER NUMBER. BRING DEPOSITION BACK TO TOWN CLERK'S OFFICE AND PAY \$5.00 FEE FOR METER REPLACEMENT