



TOWN OF NEW CASTLE

ADVERTISEMENT AND NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN that sealed bids will be received by the Town Clerk of the Town of New Castle on behalf of the Department of Public Works at Town Hall, 200 South Greeley Avenue, Chappaqua, NY 10514 **until 11:00 a.m.** eastern standard time on **Wednesday, February 1, 2023 for Purchase and Installation of Two Desiccant Dryers - Bid DPW 2023-01**. Bids submitted after this time will not be opened. Bids will be read out loud shortly thereafter in the Town's Assembly Room.

Copies of the Contract Document are on file and may be obtained at the office of the Town Clerk, 200 South Greeley Avenue, Chappaqua, New York 10514, on **Friday, January 13, 2023**. Additionally, bid documents are available on the following website: <http://www.bidnetdirect.com/new-york> .

The envelope containing the bid must be sealed, addressed to the Town Clerk at the above address and shall be labeled on the outside as **"Purchase and Installation of Two Desiccant Dryers"**, and show the bidder's name.

Each bidder shall submit one (1) original and four (4) copies of the bid. The original bid may be clipped but should not be stapled or bound. A signed Non-Collusive Bidding Certification, Certification of Compliance with the Iranian Divestment Act, and Sexual Harassment Written Policy & Training Certification must accompany each bid submitted.

The Town Board of the Town of New Castle reserves the right to waive what it deems to be informalities relating to a specific bid, to waive what it deems to be technical defects, irregularities and omissions relating to a specific bid, to reject any or all bids, to request additional information from any bidder, to re-advertise for new bids or to accept the whole or part of any bid which in the opinion of the Town Board is in the best interest of the Town of New Castle.

Each bidder assumes the risk of any error or delay in the delivery of its bid by whatever delivery means it chooses (e.g., mail, hand delivery, courier, overnight service or any other means), including the handling of mail by employees of the Town of New Castle.

BY ORDER OF THE TOWN BOARD
OF THE TOWN OF NEW CASTLE

Christina Papes, Town Clerk

January 13, 2023