

*The Town of*  
**NEW CASTLE POLICE DEPARTMENT**

**Resident/Business Alarm Permit Registration**

<b>FOR OFFICE USE ONLY:</b>	<b>Date Issued:</b>	<b>Permit Number:</b>
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The Town of New Castle Town Code, Chapter 38, requires the registration of residential and business burglar, fire and/or panic alarms. Completion of this form and payment of the annual registration fee of **\$50.00** is required in order to obtain an alarm permit.

Please check the appropriate boxes:  Resident  Business AND  Initial Registration  Registration Renewal

**PART A: RESIDENT/BUSINESS INFORMATION**

Registrant Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

Town/Village: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: ( ) \_\_\_\_\_

Are you the owner of this property?  Yes  No

Mailing address (if different from above): \_\_\_\_\_

**PART B: ALARM/ALARM COMPANY INFORMATION**

Name of Monitoring Company: \_\_\_\_\_ Telephone: \_\_\_\_\_

Type of alarm system (please check all that apply):  Burglar  Panic  Fire  Other \_\_\_\_\_

**PART C: ALARM NOTIFICATION INFORMATION**

Registrant's Cell Telephone: _____	E-Mail Address: _____	
Gate Access Code: _____		
Contact Persons: Please list at least one contact person. (Contacts should have access to the residence/business and to the alarm system).		
1. Name: _____	Home Tele.: ( ) _____	Work Tele.: ( ) _____
2. Name: _____	Home Tele.: ( ) _____	Work Tele.: ( ) _____
3. Name: _____	Home Tele.: ( ) _____	Work Tele.: ( ) _____

- New York State Law requires that the installer of your alarm system be licensed with the State of New York. You can verify an installer's license by calling (518)474-4429 or via the internet at <http://www.dos.state.ny.us/lcns/licensing.html>
- Any changes to the information stated herein must be reported to the Alarm Coordinator in writing.
- If your fire or panic alarm is activated and an emergency key holder cannot be contacted, The Town of New Castle Police Department may enter your residence/business to investigate the cause of the alarm.
- The Town of New Castle Police Department is not responsible to notify you of the activation of your alarm.

**Fee Schedule of False Alarm Fees Per Calendar Year**

**Burglar or Panic Alarm: 1<sup>st</sup> free; 2<sup>nd</sup> \$75.00; 3<sup>rd</sup> \$150.00; 4<sup>th</sup> \$200.00; 5<sup>th</sup> and each additional alarm \$250.00 each**  
**Fire Alarm: 1<sup>st</sup> \$50.00; 2<sup>nd</sup> \$75.00; 3<sup>rd</sup> \$150.00; 4<sup>th</sup> \$250.00; 5<sup>th</sup> and each additional alarm \$500.00 each**

I hereby state that the information contained herein is true and accurate to the best of my knowledge. I am familiar with the Town of New Castle Alarm Ordinance (Town Code, Chapter 38) and I agree to abide by this law. I am aware of the false alarm fees as indicated above.

\_\_\_\_\_  
Print Applicant's Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Please return this form along with a check or money order in the amount of \$50.00 payable to the 'Town of New Castle',  
Attn: Alarm Coordinator, 200 South Greeley Avenue, Chappaqua, NY 10514**